



TEACHER TRAINING COURSES AT ILC FRANCE

*Leading to the Cambridge Certificate
 in Teaching English to Speakers of Other Languages (CELTA)*

INTRODUCTION

Intensive Course (04 weeks)

ILC France runs an **intensive 4-consecutive-week** teacher training course (140 hours) leading to the Cambridge Certificate in Teaching English to Speakers of Other Languages (CELTA).

The course is **only** suitable for those who are already **proficient in English** (ie. those with a **level of written and spoken language equivalent to C2** on the Common European Framework of Reference for Languages (CEFR), or IELTS level 8). Potential candidates must also be at least 20 years old and be eligible for higher education.

The course covers the general principles of teaching adult classes at all levels, from beginners to post-intermediate: most students throughout the world fall into this category. **The teaching methods and techniques covered by the course are those used in recognised English language schools all over the world.**

Successful completion of the course signifies that the trainee is ready to embark on a professional career in English Language Teaching (ELT) - although further guided experience and in-service training will be necessary.



Online Blended Course (13 weeks)

ILC France runs a **13-week blended learning** teacher training course leading to the Cambridge Certificate in Teaching English to Speakers of Other Languages (CELTA). The course combines **collaborative online study with face-to-face teaching practice.**

'Collaborative online study' means that trainees must complete assignments, online tasks and units by specific deadlines, but can work flexibly, where and when it suits them. The course also requires candidates to exchange with others on their course via forums and live rooms, ensuring that they feel part of a group throughout their training.

The lesson planning, teaching practice, evaluation and feedback on the course is face-to-face, and trainees have the same experience as those who opt for the intensive CELTA course with face-to-face classroom study.

The Online Blended course covers the same content as the Intensive course, and leads to the same qualification on completion.

As is the case for the 4-week intensive course, the Online Blended course is **only** suitable for those who are **already proficient** in English (ie. level C2 on the CEFR). Potential candidates must also be at least 20 years old and be eligible for higher education.

NUMBER OF PARTICIPANTS

ILC France runs courses for 12 candidates on intensive courses, divided into two groups for Teaching Practice (TP). Online Blended courses cater for up to 20 candidates, divided into 4 groups for TP.

COURSE DATES 2019-2020 & SCHEDULE

Intensive Course

- **04-week** intensive course
- **30 Seminars**
- **4 written** assignments
- **100%** participation required on all the modules

4-week intensive course

- 03 to 28 February 2020
- 02 to 27 March 2020
- 08 June to 3rd July 2020
- 06 to 31 July 2020
- 03 to 28 August 2020
- 31 August to 25 September 2020
- 05 to 30 October 2020

Monday to Friday

from 9.00 to 17.30 approximately.



09.00 – 10.00	Assisted Lesson planning
10.00 – 12.00	Teaching practice
12.15 – 13.00	Feedback
13.45 – 17.30	Input / Seminars



Blended Online Course

- **13-week** Blended Learning course
- **30 Online** modules including live teaching observations and class sessions.
- **4 written** assignments
- **100%** participation required on all the modules

13-week extensive Online Blended CELTA

- 30 March to 27 June 2020
- 14 September to 11 December 2020
- 04 January 2021 to 02 April 2021
- 05 April 2021 to 03 July 2021
- 08 November 2021 to 18 February 2022

Teaching Practice (TP) takes place at ILC every 2 weeks, usually on Thursdays & Fridays, from 9.00 to 17.30, and is obligatory.

You will also be expected to attend an Orientation Day at ILC on the first day of the course.

The exact dates for TP will be communicated 6-8 weeks before the course start date.

09.00 – 10.00	Assisted Lesson planning
10.00 – 13.15	Teaching practice
14.00 – 14.45	Feedback
15.00 – 17.00	Assisted Lesson planning

COURSE CONTENT

The course is essentially **practical**: every theory and teaching technique introduced in the input seminars is, wherever possible, demonstrated and practised in real teaching situations with foreign students of English.

Topics and teaching areas covered include:

- The general principles of teaching and learning a foreign language.
- The English language, structure, grammar, vocabulary, pronunciation, styles.
- Training and developing the skills of listening, speaking, reading, and writing.
- Learner motivation, class management; the group / individuals.
- Lesson planning, course, planning, timetables and syllabuses, testing and grading.
- Classroom techniques: presentation, practice, checking, error analysis and correction.
- Classroom materials: text books, supplementary materials, audio visual materials.
- Classroom aids and equipment: board, audio equipment, visual aids, OHP, film, video.

WRITTEN ASSIGNMENTS

There are four **written assignments** to be done during the course, focusing on the following areas:

- Language analysis
- Adult learners of English
- Skills development
- Professional development.

COURSE FORMAT

Much of the course involves **group work** and preparation with other trainees. It is important that trainees are willing to exchange information and ideas with each other and as part of the group during plenary sessions.

All teaching practice is a **group activity** and it is essential that trainees are able to give and receive constructive criticism from their peers during teaching practice feedback sessions.

COURSE ATTENDANCE

Trainees **must attend 100% of the course** and meet the required number of teaching practice hours in order to be certified by Cambridge.

ASSESSOR

An external Cambridge assessor ensures the course complies with Cambridge regulations and is present for one or two days during the third or fourth week of the intensive course, and on one or two days in the last couple of weeks of TP on the Online Blended course.

CERTIFICATION



Grades are awarded at the end of the course, with 'Pass' indicating the basic standard. Trainees who perform significantly better may be awarded Pass 'B' or Pass 'A'. Candidates who achieve the required standard will receive the **CAMBRIDGE ASSESSMENT English certificate**. Those who do not meet this standard are provided with a certificate of attendance. Each trainee will receive a report issued by ILC France, comprising a written assessment of progress and ability.

ENROLMENT PROCEDURE

Candidates are encouraged to apply for each course **at least 3-4 months** in advance of the start date and should:

- 1) Complete the application form and pre-interview task **pages 1-7** and send them by email or by post to:

E-mail: cambridge@ilcfrance.com

ILC France, 13 passage Dauphine, 75006 PARIS - FRANCE

Remember to keep a copy of your application for yourself as you will need to refer to it at the interview stage.

- 2) After receiving your completed application form, ILC France will contact you to arrange an interview.
- 3) When you attend the interview you should bring a copy of your pre interview task with you.
- 4) You will need to pay 150€ for the interview. This payment becomes part of the total course fee if you are offered and accept a place on one of our courses.

Please note: there are bank charges on international bank transfers.

COURSE FEE

The total cost of the course is **1995 €** per participant (including the Cambridge board fee), and is payable in 3 steps: **(fee applicable from 1st July 2019 until 31st July 2020)**

- 1) 150 € at the interview stage.
- 2) 900 € deposit within 5 days of receiving the acceptance letter.
- 3) 945 € balance on the first day of the course.

A place on the course is only confirmed once the deposit has been received by ILC France.

The total course fee from 1st August 2020 - 31st July 2021 will be 2005€. (The course fee for 1st August 2021 - 31st July 2022 will be confirmed in late 2020).

BANK DETAILS

Bank: BNP - 133 Boulevard Saint Germain – 75006 PARIS

Code Bank	Code Guichet	N° Compte	Clé RIB
30004	00817	00010186044	90

International Bank Account (IBAN): FR76 3000 4008 1700 0101 8604 490

Bank Identification Code (BIC): BNPAFRPPPRG

EXTERNAL FUNDING

The CPF code for the Celta is
236805

The Celta course is registered on the RNCP
3262

Candidates who require funding from Pole Emploi or other funding organisations should start the application process at least **3-4 months** before the start date of the course in order for all the paperwork to be processed on time.

ILC France will only provide an estimate and complete the funding documents once the candidate has been accepted on the course ie after the interview and acceptance letter stage.

There is a supplementary charge of 200 € "frais de dossier" for all candidates accepted on the course with an external funding. **The total fee for those requesting external funding is 2 195 €** (fee applicable from 1st July 2019 until 31st July 2020).

Candidates must inform ILC France as to whether or not they have received external funding **not less than 6 weeks before the course start date.** Failure to do so will result in the candidate losing their place on the course.

REFUND PROCEDURE

- In the event of a course being cancelled by ILC France due to lack of participants, the deposit or course fee (if paid in full) is refundable.
- In the event of a participant cancelling his/her place on the course with 8 weeks' (40 working days) notice, the deposit, or course fee (if paid in full), minus 30% is refundable.
- In the event of a participant cancelling his/her place on the course with less than 8 weeks' (40 working days) notice, the deposit, or course fee (if paid in full), is not refundable.



Please note that ILC France is located in a pedestrian passage on the third floor of an old building with a circular staircase and no lift.